

**DataLogic Consulting, Inc.**

E-mail [HR@dlqi.com](mailto:HR@dlqi.com)

Fax (815) 301-8756

**Employment Application Form**

**PLEASE PRINT ALL  
INFORMATION REQUESTED  
EXCEPT SIGNATURE**

**PLEASE COMPLETE  
PAGES 1-4**

**APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS**

**PERSONAL INFORMATION**

DATE \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Maiden

Present address \_\_\_\_\_  
Number Street City State Zip

How long \_\_\_\_\_ Social Security/Work Visa No. \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Home Telephone (\_\_\_\_) \_\_\_\_\_ Cellular (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Are you 18 years of age or older?  Yes  No

Criminal History – A conviction (felonies or serious misdemeanors) will not automatically disqualify and applicant

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)?

Yes, if yes, please see Note 1 below prior to answering).

Explain fully each conviction \_\_\_\_\_

No

Note 1: Applicants in California do not need to disclose (a) any misdemeanor convictions for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed; (b) marijuana-related offenses that occurred over two years ago; or (c) convictions for which the criminal records have been sealed, expunged, or eradicated by the court.

DO YOU HAVE A DRIVER'S LICENSE?  Yes  No

What is your means of transportation to work? \_\_\_\_\_

Driver's license number \_\_\_\_\_ State of issue \_\_\_\_\_ Expiration date \_\_\_\_\_  Operator  Commercial (CDL)

**EMPLOYMENT INFORMATION**

Position applied for \_\_\_\_\_ Days/hours available to work \_\_\_\_\_

Hourly Compensation: \_\_\_\_\_  
Desired hourly/weekly compensation \_\_\_\_\_  
Minimum acceptable hourly/weekly compensation \_\_\_\_\_

Annual Compensation: \_\_\_\_\_  
Desired annual compensation \_\_\_\_\_  
Minimum acceptable annual compensation \_\_\_\_\_

How many hours can you work weekly? \_\_\_\_\_ Can you work nights? \_\_\_\_\_

Employment desired  FULL-TIME ONLY  PART-TIME ONLY  FULL- OR PART-TIME

When available for work? \_\_\_\_\_

In what geographical areas/locations are you able to work? \_\_\_\_\_

Do you have a minimum duration of assignment?  Yes  No

If yes, please specify \_\_\_\_\_

Do you have a maximum duration of assignment?  Yes  No

Initial \_\_\_\_\_

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APPLICATION FOR EMPLOYMENT

If yes, please specify \_\_\_\_\_

**EDUCATION**

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College/University				
Bus. or Trade School				
Professional School				
Other Professional School				

**MILITARY**

Have you ever been in the armed forces?  Yes  No

Are you now a member of the national guard?  Yes  No

Specialty \_\_\_\_\_ Date Entered \_\_\_\_\_ Discharge Date \_\_\_\_\_

**STATE**

Are you a former state employee?  Yes  No

Are you collecting pension from the state?  Yes  No

Please list two references other than relatives or previous employers.

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Address _____	Address _____
_____	_____
Telephone ( ) _____	Telephone ( ) _____

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

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**APPLICATION FOR EMPLOYMENT**

**WORK EXPERIENCE** Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title		

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

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May we contact your present employer?     Yes     No

Did you complete this application yourself     Yes     No

If not, who did? \_\_\_\_\_

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APPLICATION FOR EMPLOYMENT

CERTIFICATE TO BE COMPLETED BY APPLICANTS

As an Applicant for employment with DataLogic International, Inc, or one of its subsidiaries or divisions (hereinafter "DataLogic") and in consideration for my employment I hereby acknowledge, agree and certify the following:

**General:** I have submitted the attached application to DataLogic for the purpose of obtaining assistance in securing full-time, temporary, or contract employment. I understand that I will never be charged a fee by DataLogic or any of its divisions. I acknowledge that the use of this form and my filling it out, does not indicate that any positions are open, nor does it obligate DataLogic to further process my application. I certify as to the accuracy of the matters set forth herein and in any resume and understand that any misstatement of fact may cause me to be refused employment or to lose my employment.

**References:** I hereby authorize DataLogic and its agents to make investigations and inquiries into my employment and education history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, and other persons from all liability in responding to inquiries connected with my application and I specifically authorize the release of information by any schools, businesses, individuals, services or other entities listed by me in this form. Furthermore, I authorize DataLogic to release any reference information to clients who request such information for purposes of evaluating my credentials and qualifications.

**Credit and Background Check Authorization:** I understand that, in connection with the routine processing of my employment application, DataLogic may request from a consumer reporting agency, an investigative consumer report including information such as my credit records, character, driving records, and criminal history.

**Employment Contingencies:** I understand and agree that prior to beginning any employment relationship with DataLogic, will be required to enter into certain agreements regarding DataLogic's proprietary information, electronic and digital communications, and arbitration policies and that my employment with DataLogic is contingent upon my execution of such documents. I further understand and agree that my employment with DataLogic is contingent upon my providing proof of eligibility to work in the United States, passing a background check, and passing a drug test to the Company's satisfaction.

**Temporary/Contract Employment:** If employed as a temporary or contract employee, I understand that I will be an employee of DataLogic and not of any client. If employed, I further understand that my employment is "at-will" and not guaranteed for any specific time and may be terminated at any time for any reason with or without cause or advance notice. I further understand that a contract will exist between DataLogic and each client to whom I may be assigned which will require the client to pay a fee to DataLogic in the event I accept direct employment with the client. I agree to notify my DataLogic supervisor immediately should I be offered direct employment by a client (or by a referral of the client to any subsidiary or affiliated company), either for a full-time, temporary (including assignments through another agency), or consulting positions during my assignment or after my assignment has ended.

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

EQUAL OPPORTUNITY EMPLOYER

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.